

EASTBOURNE SOVEREIGN SAILING CLUB

RS AERO OPEN 2020 RACE LAUNCH & RECOVERY



RISK ASSESSMENT AND METHOD STATEMENT FOR COVID SAFE EVENT

Duration/Working Hours	27th August 2020 - 31st August 2020
Main Point of Contact	Rear Commodore - Andrew Hunt - 07715 922 957
Emergency Contact	Rear Commodore - Andrew Hunt - 07715 922 957
Number of Club member Helpers	29
Number of Attendees	120 in 4 groups of 30
First Aider Required	ESSC will provide first aider
Facilities	Provided by ESSC
Emergency Procedures	Rear Commodore - Andrew Hunt - 07715 922 957
Accident Reporting Procedure	Rear Commodore - Andrew Hunt - 07715 922 957
Personal Protection Equipment	Refer to risk assessment
Event Area	ESSC Premises and associated beach front
General	ALL ESSC MEMBERS ORGANISING AND HELPING AT THE EVENT WILL CARRY OUT ALL TASKS SAFELY WHILST BEING COVID SECURE AND FOLLOWING GOVERNMENT GUIDELINES. ALL ATTENDEES ARE TO CONFIRM THE ACCEPTANCE OF ESSC RULES AND RISK ASSESSMENTS.

By using the 5 x 5 matrix below Eastbourne Sovereign Sailing Club assess all the hazards and risks involved in the required task. We allocate each task a consequence ranking and a likelihood ranking, from those two scores we calculate the level of risk that the task carries to our staff and any others that may be affected by our actions. From this risk level we compile a risk control form which accompanies our risk assessments clearly showing how we intend to manage the risks involved, some further control measures which potentially could be implied may result in the risk level being reduced even further. Our team are trained and are competent at identifying any further hazards and risks that may arise while they are on site.

5	10	15	20	25
4	8	12	16	20
3	6	9	12	15
2	4	6	8	10
1	2	3	4	5

17-25 Unacceptable, stop the activity and make immediate improvement

10-16 tolerable, look to improve within specified time-scale

5-9 Adequate, look to improve if possible

1-4 Acceptable, no further action but ensure controls are maintained

CONSEQUENCE RANKING

- 1) Insignificant, no injury
- 2) Minor, minor injuries requiring first aid
- 3) Moderate, up to 3 days absence
- 4) Major, over 3 day absence
- 5) Catastrophic, death / disablement

LIKELIHOOD RANKING

- 1) Very unlikely, 1 in a million chance
- 2) Unlikely, 1 in 100,000 chance
- 3) Fairly likely, 1 in 10,000 chance
- 4) likely, 1 in 1000 chance
- 5) Very likely, 1 in 100 chance

RACE LAUNCH & RECOVERY RISK ASSESSMENT FORM:

HAZARD/ HAZARDOUS EVENT	EXPECTED CONSEQUENCE	PEOPLE AFFECTED	ASSESSMENT OF RISK			ACCEPTANCE OF RISK LEVEL	ARE CONTROLS REQUIRED
			LIKELIHOOD LEVEL	CONSEQUENCE LEVEL	RISK LEVEL		
Receiving race instructions	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Moving and handling your Aero when preparing to sail or return from sailing	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Rigging Aero	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Changing to go sailing	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Tally to go sailing and return from sailing	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Moving Aero to Waters Edge from beach berth	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Launching Aero	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Launching trolley after launch	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Sailing Aero	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Rescue boat coverage	Contact with person who is infected with Covid 19	Organiser and Participant	4	5	20	Unacceptable	Yes

Recovering Aero from sea and then onto launching trolley	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Moving Aero to beach berth from water edge	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
De-rigging Aero	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes
Changing after sailing	Contact with person who is infected with Covid 19	Organiser, Participant and General Public	4	5	20	Unacceptable	Yes

RACE LAUNCH & RECOVERY RISK CONTROL FORM:

RISK ARISING FROM	EXISTING RISK LEVEL	CONTROL MEASURES	ADDITIONAL CONTROL MEASURES	RESIDUAL RISK LEVEL
Receiving race instructions	20	Race instruction are provided on the ESSC web site	Social distancing maintained and method statement followed	4
Moving and handling your Aero when preparing to sail or return from sailing	20	The Aero crews are being formed into social bubbles made up of boats in their row on the beach. Competitors will also be allocated a launch group of thirty boats to control the number of boats moving at one time.	Social distancing maintained and method statement followed	4
Rigging Aero	20	Rig the Aero within your beach berth and only receive help from within your social bubble	Social distancing maintained and method statement followed	4
Changing to go sailing	20	Club changing rooms and showers are not available during event.	Social distancing maintained and method statement followed	4
Tally to go sailing and return from sailing	20	Before sailing you must change your tally card from green to red. Failure to tally before sailing may result in disqualification. The tally station is by the ESSC club house.	Social distancing maintained and method statement followed	4
Moving Aero to Waters Edge from beach berth	20	Only move the boat when access to the water is clear and only receive help from within your social bubble	Social distancing maintained and method statement followed	4
Launching Aero	20	Only launch if you are confident in the weather conditions. Only receive help to launch from within your social bubble	Social distancing maintained and method statement followed	4
Launching trolley after launch	20	The launching trolley is to only be moved away from the waters edge by a member of your social bubble. Be aware the tide may be rising.	Social distancing maintained and method statement followed	4
Sailing Aero	20	Follow the race instructions. If you are struggling in the weather conditions return to shore.	Social distancing maintained and method statement followed	4

Rescue boat coverage	20	There will be full event rescue boat coverage who will be following the rescue boat covid risk assessment	Social distancing maintained and method statement followed	4
Recovering Aero from sea and then onto launching trolley	20	Be aware of breaking waves. Unless it is an emergency only receive help from your social bubble.	Social distancing maintained and method statement followed	4
Moving Aero to beach berth from water edge	20	Only move the boat when access to your berth is clear and only receive help from within your social bubble	Social distancing maintained and method statement followed	4
De-rigging Aero	20	Rig the Aero within your beach berth and only receive help from within your social bubble	Social distancing maintained and method statement followed	4
Changing after sailing	20	Club changing rooms and showers are not available during event.	Social distancing maintained and method statement followed	4

RACE LAUNCH & RECOVERY METHOD STATEMENT:

	EXPECTED CONSEQUENCE	PEOPLE AFFECTED	ARE CONTROLS REQUIRED
1	Receiving race instructions	Race instructions and daily updates will be provided on the ESSC web site. An event coordinator and beach master will also be available for updates	Social distancing maintained
2	Moving and handling your Aero when preparing to sail or return from sailing	Only use people to assist with launching and recovery that are from your social bubble Bubbles are being registered to assist with the Governments track and trace system if required.	Social distancing maintained
3	Rigging Aero	Rig your Aero in your allocated beach berth. Get help from your social bubble if required.	Social distancing maintained
4	Changing to go sailing	Change within beach berth or prior to arrival at event	Social distancing maintained
5	Tally to go sailing and return from sailing	There is a tally system in place and no boat should be launched without tally on. The tally is coloured red on one side and green on the other with your sail number on both sides. Flip tally to red if you are going to sail and green if you are returning from sailing.	Social distancing maintained
6	Moving Aero to Waters Edge from beach berth	Only move your boat when access to the water's edge is clear. The beach is made up of shingle and it can make moving boats more difficult than you be maybe used to. Get help from your social bubble if required. Although there is a beach master available, they are there to manage the beach and not help moving boats, this is because of Covid social distancing.	Social distancing maintained
7	Launching Aero	Only launch your boat when your colour group flag is flown from the club house. Do not launch your boat unless you are happy with the weather conditions. Waves can make launching more difficult than you be maybe used to. Get help from your social bubble if required. Although there is a beach master available, they are there to manage the beach and not help launch boats, this is because of Covid social distancing.	Social distancing maintained
8	Launching trolley after launch	The launching trolley will need to be moved clear of the waters edge to enable other boats to launch and recover. Make sure group tag is attached with sail number on it. Get help from your social bubble if required. Although there is a beach master available, they are there to manage the beach and not help move launching trolleys, this is because of Covid social distancing.	Social distancing maintained

9	Sailing Aero	Race instructions are to be followed and on the water instructions from the race officer or rescue boat crews are to be followed without delay. Be aware of the waves and weather and return to shore if you feel that conditions are nearing your limit.	Social distancing maintained
10	Rescue boat coverage	There will be full event rescue boat coverage who will be following the rescue boat covid risk assessment. If in the judgement of the Race Officer conditions result in large number of capsizes and potential rescues then racing for the day will be abandoned.	Social distancing maintained
11	Recovering Aero from sea and then onto launching trolley	Waves can make recovery more difficult than you be maybe used to. Get help from your social bubble if required. Although there is a beach master available, they are there to manage the beach and not help recover boats, this is because of Covid social distancing.	Social distancing maintained
12	Moving Aero to beach berth from water edge	Only move your boat when access to your allocated berth is clear. The beach is made up of shingle and it can make moving boats more difficult than you be maybe used to. Get help from your social bubble if required. Although there is a beach master available, they are there to manage the beach and not help moving boats, this is because of Covid social distancing. Once the boat is in your berth immediately tally off by turning tally to green.	Social distancing maintained
13	De-rigging Aero	De-Rig your Aero in your allocated beach berth. Get help from your social bubble if required.	Social distancing maintained
14	Changing after sailing	Change within beach berth or after leaving event	Social distancing maintained